

BEFORE WITHDRAWING CONSULT WITH YOUR ADVISER

Student Name: _____ PSU ID: _____

Reason: _____ Medical _____ Military* _____ Other Date Last Class Attended: _____

Effective: _____ Fall _____ Spring _____ Summer _____ Summer-Only Year: _____

I elect to withdraw from The Pennsylvania State University with the understanding of the following:

- I am withdrawing from all my credit courses.
- My course registration for all future semesters will be cancelled. I will need to be **re-enrolled** to return. In the case of a summer-only withdrawal, fall registration will be maintained and re-enrollment is not necessary.
- I understand that withdrawing might have a financial impact on my student aid and health insurance benefits.
- I understand that if I have borrowed federal or University loans during my career at Penn State, and I withdraw, even for just one fall or spring semester, that I will be required to complete the Loan Exit Interview on eLion (eLion.psu.edu) in order to fulfill University Policy and federal regulations. If I do not complete the Loan Exit Interview, registration and transcript holds may be placed on my academic records.

Student Signature: _____ Date: _____

Dean Signature: _____ Date: _____
(or Campus Representative)

Instructions:

1. You may **not** withdraw after the last day of classes.
2. You must secure the signature of your Dean or Campus Representative.
3. Present this form and ID Card to the appropriate office. At **University Park**: The Registrar's Office, 112 Shields Building. **At other locations**: The Campus Registrar's Office or Director of Academic Affairs Office.
4. Enter today's date as date of last class attended, unless you can provide evidence the date should be earlier.
5. For the policy regarding tuition adjustments, go to: www.bursar.psu.edu/adjustments.cfm.

*A copy of your military orders **must** accompany the withdrawal form.